

**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)  
FERTILIZER INSPECTION ADVISORY BOARD MEETING  
Sacramento, California  
July 20, 2007**

**MINUTES**

**MEMBERS**

John Salmonson  
Sanford Simon  
John Peterson  
Steve Spangler  
Bob Duckworth  
Brad Baltzer  
David McEuen  
Tim McGahey

**CDFA**

Asif A. Maan  
Kent Kitade  
Dale Rice  
Kelsey Olson  
Carolee Riley  
Reina Laroa

**INTERESTED PARTIES**

**CALL TO ORDER**

Chairman John Salmonson called the meeting to order at 8:35 a.m. A quorum was established. The following board member was not present, Mr. Thomas Beardsley.

**INTRODUCTIONS AND ANNOUNCEMENTS**

Mr. Salmonson announced that the purpose of the meeting was to establish a quorum to finish/conduct business since there were not enough people at the previous meeting.

**APPROVAL OF MINUTES**

Mr. Salmonson asked the Fertilizer Inspection Advisory Board members to review the minutes of the January 19, 2007 meeting.

**MOTION:** A motion was made by Mr. Steve Spangler to accept the minutes as presented. Mr. John Peterson seconded the motion. The motion passed unanimously.

**DIVISION/BRANCH UPDATES**

Dr. Asif Maan announced that a candidate has been selected to replace Ms. Maryam Khosravifard. His paperwork is being processed by Human Resources. He will begin working on August 1, 2007. This candidate has a BA and MS and will be completing his PhD in September from the University of California in Davis. He has a background in environmental and agricultural chemistry and has been working with the Department of

Pesticide Regulation, an environmental monitoring group, for four years as a graduate student intern. Therefore, he has been exposed to environmental issues. Dr. Maan feels that he will be a good addition to the staff.

### **ORGANIC FERTILIZERS UPDATE**

Mr. Salmonson and Mr. Baltzer met with Mr. Tim Stemledell and Mr. Doug Graham representing the organic fertilizer manufacturing industry, to discuss a program they are formulating and the program's goals and objectives. He informed the board that another meeting has been scheduled for September 26, 2007 at 2 p.m. in Fresno.

### **BUDGET FOR FY 2007/08**

Mr. Kent Kitade called attention to the attachment #1 which showed fund conditions for the Fertilizing Materials Inspection Program (FMIP), with a reserve balance of \$3.8 million on April 30, 2007. Of which, with the recommendation of the board, \$1.5 million was moved into a CD account.

Attention was then drawn to attachment #2, which displayed fund conditions for Fertilizer Research & Education Program (FREP) showing a reserve balance of almost \$1.5 million on April 30, 2007.

Mr. Kitade pointed out the proposed FY 07/08 budget for FMIP in the last column of attachment #3 and elaborated on the breakdown of expenses, i.e. increased salaries due to increased cost of living and merit salary adjustments. A question was brought to the board's attention that \$35,000 was budgeted for data processing and only \$4,400 was spent and now \$32,000 has been budgeted, and whether or not that includes expenses occurred for Mr. Davood Ghods proposed expenses or is it independent of these expenses. It was clarified by Mr. Dale Rice that these expenses are for any unanticipated IT expenditures. Mr. Kitade advised the board they would be voting on the FMIP proposed FY 07/08 budget of \$2,193,873.

Mr. Kitade noted that the program will be purchasing a new vehicle to replace an older one, along with laboratory equipment bringing total costs to \$85,000. The costs of purchasing an ICP will be shared with the Feed Inspection Program; Fertilizer's share would be approximately \$50,000.

**MOTION:** A motion was made by Mr. Sanford Simon to accept the proposed FMIP budget of \$2,193,873. It was seconded by Mr. Steve Spangler. The motion passed unanimously.

### **FUNDING FOR CCA CERTIFICATION & CONTINUING EDUCATION PROPOSAL**

Mr. Kitade brought the board's attention to Mr. Stuart Pettygrove's proposal "Development of Certified Crop Advisor (CCA) Specialty Certification and Continuing Education in Manure Management." He feels that this project would benefit the CCA

program because it will provide the knowledge to enable the CCA to better recommend Nutrient Management Plans (NMP). The Central Valley Regional Water Quality Control Board will recognize the CCA specialty certification, stimulate CCA membership and promote independence and self sufficiency. As of yet, dairies are under requirement to have someone knowledgeable and trained to develop NMP. This project would ensure a sufficient number of qualified advisors to make NMP recommendations.

**MOTION:** A motion was made by Mr. Bob Duckworth to approve Mr. Pettygrove's request for funding \$50,000 for dairy research/manure education and outreach project. It was seconded by Mr. Tim McGahey. The motion was passed unanimously.

### **FREP UPDATE**

The FREP budget was reviewed by Mr. Kitade and attention was brought to attachment #4. He noted that there was not a significant change between the approved budget last year and the proposed budget this year.

Mr. Kitade advised the board they would be voting on FREP's proposed FY 07/08 budget of \$1,076,623. He expects that the expenditures this year will be a little bit higher.

**MOTION:** A motion was made by Mr. John Peterson to accept the FREP budget of \$1,076,623. It was seconded by Mr. David McEuen. The motion was passed unanimously.

Mr. Kitade informed the board that FREP's 15<sup>th</sup> annual conference will be on November 27, 2007 at Heritage Complex in Tulare. He is discussing with WPHA to have a joint conference which may last two days.

### **STRATEGIC PLANNING**

Mr. Salmonson announced that there will be a strategic planning meeting for the advisory board to allow the members to review the purpose and need of the program. The first meeting date is August 9, 2007 for half the day starting around 1:30 p.m. for the implementation. The board will meet again on the morning of August 10, 2007, for planning, until noon at the latest. Both meetings will be held in Sacramento.

### **ADDITIONAL ITEMS/NEXT MEETING**

The next fertilizer inspection advisory board meeting has been scheduled for September 27, 2006 at 9 a.m. in Fresno, location TBD.

### **BOARD VACANCIES**

Mr. Salmonson addressed the board vacancy and noted Mr. Tom Beardsley's request to be reappointed. Mr. Salmonson asked for any other nominations and closed nominations after none others were made.

**MOTION:** A motion was made by Mr. Steve Spangler to recommend to the Secretary to reappoint Mr. Tom Beardsley for another term on the Fertilizer Inspection Advisory Board. The motion was seconded by Mr. David McEuen. The motion was passed unanimously.

### **ADJOURNMENT**

**MOTION:** A motion was made by Mr. Bob Duckworth to adjourn the meeting. Tim McGahey seconded the motion. The motion was passed unanimously at 9:20 a.m.

Respectfully submitted by:

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Asif A. Maan, Ph.D., Branch Chief  
Feed, Fertilizer, and Livestock Drugs Regulatory Services  
Inspection Services

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Date